

DDA 79-0170/1

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File *Buildings &  
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STAT

MEMORANDUM FOR: [REDACTED]  
NFAC/OSI/IPS

FROM: Don I. Wortman  
Deputy Director for Administration

SUBJECT: Parking Violations

REFERENCE: Memo dtd 12 Jan 79 to DDA fr [REDACTED]  
same subj (OS 9 0169)

STA

1. I appreciate your interest in the matter raised in the reference. As a means of offering a definitive response, let me say that to the casual observer parking could be seen as a simple and straightforward matter. Unfortunately, in years past, people have gone to extremes to beat the parking system, and because of this, a rather sophisticated policy has evolved which is in use today. A parking permit is the one key used to control parking on the Headquarters Compound.

2. The Federal Protective Officers, under the direction of the Office of Security, are charged with the responsibility for enforcing all Federal and Agency parking regulations. The only basis an officer has in determining whether a vehicle is authorized to park in a specific space or area is the visual display of the parking permit. The parking procedures on the Headquarters Compound, with which we must comply, are those promulgated by the General Services Administration (GSA), and are detailed in attachment 2 to [REDACTED] dated 29 August 1977. Specifically, subparagraph 2.d. of this regulation addresses the subject of the visibly displayed permit. It states in part that "The permit must be conspicuously displayed as to be visible through the windshield while the space is in use."

STA

3. The example of the forgotten security badge that you mention is an excellent case in point. If an employee forgets his/her badge, they are permitted to enter the building only when they are properly identified. A temporary badge is then issued which authorizes building access. The same general

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principle applies to parking, and [ ] paragraph 8d(2)(e) explains how a temporary parking permit can be obtained, i.e. "Permit holders who arrive on the premises without valid permits in their possession may obtain a temporary permit from the Agency Parking Control Office, which is the Space Maintenance and Facilities Branch (SM&FB), LSD/OL.

STA

4. If you should have further questions concerning the administration of the GSA parking guidelines, [ ] Chief, Logistics Services Division, Office of Logistics, may be contacted on extension [ ]

STA

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DON WORTMAN

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